

Windsor Mews Board Meeting

Date of Meeting: 03/23/15
Location of Meeting: City of Fairfax Regional Library – Conf. Room 214
Type of Meeting: Monthly Board Meeting
Board Members Present: Jacinta Mascarenhas, Dan Shedd, Freddy Feliz; Julie Emery

Minutes

Agenda Item: Review and Approval of Annual Meeting (01/20/2016) Minutes.

Conclusion: Minutes were approved with changes. (Official approval will take place at annual meeting – January 2017.)

Action Item: Julie to send out Minutes to Vivian Whitestone and all Board Members.

Agenda Item: Review and Approval of Board Meeting (11/10/2015) Minutes.

Conclusion: Minutes were approved.

Action Item: Julie to send out Minutes in final form to Vivian Whitestone and all Board Members.

Agenda Item: Roles and Responsibilities of Board Members for 2016.

Discussion: Dan will now serve as President and Jacinta will now serve as Vice President. Freddy will continue as Treasurer and Julie will continue as Secretary.

Action Item: Jacinta will inform Vivian of the updates and Dan will update the webpage.

Agenda Item: List of Projects for this year:

- Roadway resurfacing – Dan to contact Vivian re. bidding out the engineering specifications job
- Inspect old, diseased trees; and tall trees in common area whose branches brush up against decks/fences – Dan to contact the landscaper to schedule a walk of the neighborhood.
- Clear development of brush/dead limbs/winter debris – Dan to do a trash pick-up expedition.
- Tennis court – key distribution and issues with lock – Julie to check lock to see if it is operational. Topic of whether residents offering tennis lessons would be allowed on our tennis court was raised. Some research is needed.
- Storm water drainage basin (cleanup / follow-up) – Jacinta to contact Fairfax County re. the condition of the drainage basin to see if they can compel the owner to address the issue.
- Fair Oaks Church Site – Developer is Winchester Homes; they are in the rezoning and site planning phase; will be 197 townhomes. Construction will not begin until 2018.

Agenda Item: Resident came to meeting to raise the issue of concerns about neighborhood parking practices and policies.

Discussion: They raised the idea of designated visitor spaces. They also raised the Idea of reviewing and changing the current 48 hour parking policy. Board members listened to the concerns and outlined the process needed to change any policy.

Action Item: Board members encouraged the resident to put the concerns and ideas in writing so they may be reviewed.

Agenda Item: Covenants Committee – comprehensive inspection is needed to see who has complied with notices and who has not. (There is a specific issue with 4793 Thornbury deck.)

Discussion: Need to see who will serve on the Covenants Committee and schedule walks.

Action Item: Freddy and Julie to conduct inspections. Julie to see if Chris Shelton will remain on the Covenants Committee.

Agenda Item: Social Committee

Discussion: Idea was raised last year of doing a neighborhood movie night.

Action Item: Jacinta to contact the Foleys re. ideas for 2016.

Agenda Item: Newsletter

Discussion: Planned for spring or early summer. Need to include information on having a designated "Snow Emergency – No Parking" area near the tennis court.

Action Item: Jacinta to work on newsletter.

Agenda Item: Signs needed for neighborhood.

Action Item(s): Need one more 48 hour parking sign. We will need to order a Snow Emergency – No Parking sign for newly designated area.

Agenda Item: Architectural reviews, re-sale inspections.

Discussion: 3 Re-sale Inspections were performed.

Agenda Item: Next Board Meeting – date, time and place.

Discussion: Scheduled for Wed., April 20, 2016 at 6:45 p.m. at 4707 Caronia Way.