

## Windsor Mews Owners Assoc. 2013 Annual Meeting

Date of Meeting: 1/30/2013

Location of Meeting: Armstrong Management Services, 3949 Pender Drive, Suite 205, Fairfax, VA 22030

Type of Meeting: Annual Meeting

Board Members Present: Jacinta Mascarenhas, Hung Tran, Dan Shedd, Adam Lesser

Covenants Committee Members Present: Shirley Parsons, Freddy Feliz, Adam Lesser

Management Company Representative Present: Vivian Whitestone, Senior Community Association Manager, Armstrong Management Services, Inc.

### Minutes

1. The meeting was called to order at 7:30 pm. The members of the board introduced themselves.
2. There was a required quorum with 30 members represented. The notice of meeting was mailed out to all members on January 3, 2013, and was verified.
3. The minutes from the previous annual meeting held on January 25, 2012, were reviewed and approved without modification.
4. Reports of Officers and Committees – Jacinta Mascarenhas (President of the HOA) gave a brief overview of the work that was accomplished during 2012 and the plans for 2013. She elaborated on the issues facing the Association and the priorities for the future.
5. There were two vacancies on the board. Jacinta called for nominations from the floor. Hung Tran and Dan Shedd were the only two nominations submitted for the two vacancies and were voted in by acclamation.
6. Jacinta opened the meeting to the members to ask questions, obtain clarification, or provide suggestions. The discussion surrounded the following topics:
  - a. Speed bumps – Due to feedback received over the previous year both for and against installing speedbumps, the topic was tabled until 2013. A recommendation was made to include more stop signs as a less invasive approach. A decision will be made in 2013.
  - b. Peeling paint on curbs and sealing cracks on street – needs to be repainted and seals filled in.
  - c. Doggie bag quality and bag alternatives – complaints over the quality of the bags being supplied.
  - d. Alarm noises from Sports Authority building at 6 am every morning – A recommendation was made to have lawyers write a noise ordinance violation to the building owner.

- e. Leaves in yards and leaf collection by landscaper – include bagging of leaves in newsletter and obtain quote from landscaper for possible extra leaf collection.