

ARCHITECTURAL MODIFICATION FORM

WINDSOR MEWS OWNERS ASSOCIATION
c/o FirstService Residential DC Metro , LLC.
11351 Random Hills Rd, Suite 500
Fairfax, VA 22030

Required Information for a Structural/Landscaping Addition or Modification:

Name: _____ Lot: _____ Date: _____
Address: _____ Telephone:(Home) _____ (Office) _____
City, State, Zip Code _____

DESCRIPTION/DIAGRAM OF MODIFICATION REQUESTED: Please include a description and diagram (*sketch* or picture) of addition or modification. A House Location Survey must be attached to any fence or deck application showing the location of the addition or modification (the House Location Survey was received at time of settlement). A FENCE OR DECK APPUCATION WILL NOT BE PROCESSED WITHOUT THE HOUSE LOCATION SURVEY. If more space is needed for your description, please attach a separate sheet.

I (We) acknowledge and agree that I (We) will be solely liable for any claims, including without limitation, claims for property damage or personal injury, whim result from the requested addition or modification. I (We) hereby indemnify the Homeowners Association from and against any and all sum claims. I (We) understand and acknowledge that I (we) am (are) responsible for complying with all applicable codes and ordinances, and for obtaining all necessary permits *and* inspections for the requested addition or modification and further that I (We) am (are) responsible for all maintenance, repair and upkeep of said addition or modification.

(Signature or Owner) _____ (Signature of Co-Owner)

ACTION BY THE ARCHITECTURAL COMMITTEE

(Date Received)
Approved as requested
Approved subject to the following conditions/ modifications: _____

() Disapproved for the following reasons: _____

Notification to Unit Owner on _____ (Date) _____ (Authorizing Signature)